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Register a New Individual Account



Register a New Individual Account

An account must be created to apply for permits, create applications, schedule inspections, respond to plan review issues, and make payments. Creating an account is beneficial as the system will list all records specifically assigned to the individual logged in.

1) Select **Register for an Account** located at the top right-hand side of the screen.

HillsGovHub	
Hillsborough County Ontre Government Services	Register for an Account Reports (2) Login

 Review and accept the Conditions & Use for Online Services by checking the box, 'I have read and accepted the above terms' and click Continue Registration.



- 3) Complete the below required **Login Information** fields:
 - a. User Name
 - b. Email Address
 - c. Password (retype the password to confirm)
 - d. Enter Security Question
 - e. Answer (provide an answer to the Security Question)
- 4) Select Add New in the Contact Information section.

ser Name:	0
-mail Address:	
Password:	0
ype Password Again:	
inter Security Question:	0
Inswer:	0

- 5) Complete the below required **Contact Information** fields:
 - a. First, Last Name
 - b. Full Name
 - c. Organization Name
 - d. Address Line 1
 - e. City, State, Zip
 - f. Email
 - g. Business Phone
- 6) Select Continue.

Middle Name:	* Last Name:	
ame:		
• State:	•	Zip Code:
ie: Mobile Phone	e: Home Phon	e: Fax:
	Middle Name: ame: : : State: e: Mobile Phone	Middle Name: - Last Name: ame:

 Select Continue Registration. The system will display a confirmation the account has been successfully registered. After the account is created, it is necessary to login to access the system.

\oslash	Your account is successfully registered.
Congratulati	ons! You have successfully registered an account.



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